Know How to Convert MBOX to PDF File?

Step-1: Install the MBOX to PDF Converter on Windows machine

Launch **MBOX to PDF Converter software** (Go to Start » Program » **MBOX to PDF Converter** » **MBOX to PDF Converter**) then Software will display the following screen:

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Step-2: Please click on **Select (.mbox) file (s)** button to select MBOX file one by one **OR** click on Select folder having (.mbox) file (s) to select the entire file at one time using our software as shown below:

Select (.mbox) file(s)	Select folder having (.mbox) file(s)	Clear file(s)

Important Note: Please copy the entire mbox files in a folder then browse the folder using **MBOX to PDF Converter** for **Batch conversion**. When you select the folder the below screen will appear.

Browse for Folder
Choose Source Folder
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OK Cancel

After selecting the folder click on \mathbf{OK} button to process to the next step.

Step-3: After selecting the folder software will extract the entire **MBOX** file and add all the files in list for conversion as shown in the screen below:

MBOX to PDF Converter v2.0 - License	d Edition			
(C) 2009-2012, SoftLay Inc., support@softlay.org				
Select (.mbox) file(s)	Select folder having (.mbox) file(s)	. Clear file(s)		
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Save Attachments				
Attachment Saving Options				
Save Attachments & Embed in PDF file	Save Attachme	ents in Seperate Folder		
Converting Messages Mailbox 0 (of 0) Reading : Saving :				
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Help Manual		Exit		

Now click on **OK** button and choose the **File Naming options and Save Attachments (Attachment Saving Options)** according to your need.

File Naming Options			
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from + subject + date (YYYY-MM-DD)	Idate (MM-DD-YYYY) + subject + from		

- you can choose the File Naming option which means how you want to save your PDF file by Subject, Subject
 + Date (DD-MM-YYYY), From + Subject + Date (DD-MM-YYYY), From + Subject + Date (YYYY-MM-DD), Date (DD-MM-YYYY) + From + Subject, Date (YYYY-MM-DD) + Subject + From, Date (YYYY-MM-DD) + From + Subject, Date (MM-DD-YYYY) + Subject + From. These all options will help you to save and find your converted PDF file.
- After selecting right and easy option by you to save PDF you have to tick (check mark) Save Attachments option and then you can choose Save Attachments & Embed in PDF file option or you can choose Save Attachments in Separate Folder option to show output of your MBOX file into PDF format.

Save Attachments	
Attachment Saving Options	
③ Save Attachments & Embed in PDF file	Save Attachments in Seperate Folder
Converting Massages	

Step-4: After selecting all the options according to your need, click on **Convert** button to start the conversion of your **MBOX to PDF** files.

Converting Messages Mailbox 0 (of 0) Reading : Saving :	Convert	
Help Manual		Exit

Now as you can see conversion process of MBOX to PDF file has been started as showing in the below screen and you can see the converting messages and reading process of MBOX file.

Converting Messages Mailbox 1 (of 6) Reading : eml - Copy (2) - Copy.mbox Saved 178 Email Messages	
	Convert
Help Manual	Exit

After complete the conversion it will prompt a windows which will show the conversion is complete. Then you can view your MBOX emails in PDF files, you can check your PDF files which you saved in the location you have chosen before staring the conversion process.

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Thanks for following the steps!